

## APP Privacy Policy

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### Document Control

DOCUMENT CLASSIFICATION	PUBLIC
DOCUMENT REF	CMS-APP-02
VERSION	1.0
DATED	17 January 2023
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DOCUMENT REVIEWER	Pushkal Tenjerla
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### Revision history

VERSION	DATE	REVISION AUTHOR	SUMMARY OF CHANGES
1.0	17-Jan-2023	Ajinkya Nikam	Initial Release for CMS Live Mobile Application Privacy

### Introduction

In its everyday business operations CMS Info Systems Ltd (“We”) collects and stores data of many types and in a variety of different formats. The relative importance and sensitivity of this data also varies.

CMS Info Systems Ltd (“We”) also has a responsibility to ensure that it complies with all relevant legal, regulatory and contractual requirements in the collection, storage, retrieval and destruction of data.

CMS Info Systems Limited (“We”) are committed to protect the privacy of the users' Personally Identifiable Information (PII) that we collect from you as you use CMS Live Mobile Application. The scope of our commitment is detailed in this Privacy Policy. By submitting information, you agree to allow CMS Info Systems Limited the use of such information as described herein.

### Purpose

This privacy policy governs your use of the software application CMS Live for mobile devices that is created by CMS Info Systems Limited (“We”). There are certain key general principles that has been adopted when considering App protection policy. These are:

- Data will be held in compliance with all applicable legal, regulatory and contractual requirements.
- Data will not be held for any longer than required.
- The protection of data in terms of its sensitivity, confidentiality, integrity and availability will be in accordance with the security classification defined.
- Data will remain retrievable in line with business requirements at all times.

### User Provided information

CMS Live obtains your personally-identifiable information i.e. Employee Code and password to login to the Application.

### Automatically Collected information

In addition, the CMS Live mobile application collects IMEI and other device identifiers for unique employee identification and security reasons.

### Access to Camera

The application uses device camera for capturing images of Slip.

### Access to Storage

The application uses storage space to store images captured by CMS Live.

### Does the Application collect precise real time location information of the device?

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When you visit the mobile application, we may use GPS technology (or other similar technology) to determine your current location in order to determine the city you are located within. We will not share your current location with other users or partners.

### Data Security

CMS Live Mobile Application uses generally accepted standards of technology and operational security in order to protect collected personally-identifiable information from loss, misuse, alteration, or destruction. Only authorized vendor and/or authorized personnel of CMS Info Systems Limited are provided access to collected personally-identifiable information, and the aforesaid authorized vendor and/or authorized personnel are required to treat this information as confidential at all times from unauthorized or unlawfully processing of any data and to protect the same against any accidental loss, destruction, damage as well as not to process or transfer any data within and/or outside India without prior written consent of CMS Info Systems Limited. Further, the said authorized vendor and/or authorized personnel shall at all times abide by applicable privacy policies, rules and regulations in force from time to time. Despite these precautions, no method of transmission over the internet, or method of electronic storage is 100% secure and reliable, and we cannot guarantee its absolute security. CMS Info Systems Limited cannot guarantee that unauthorized persons will not/cannot obtain access to your collected personally-identifiable information through CMS Live Mobile Application.

### Consent

By using CMS Live Mobile Application, you consent to the collection, use, and storage of your Personally Identifiable Information (PII) by us in the manner described in this Privacy Policy and elsewhere on the CMS Live.

### Changes to Privacy Policy

We reserve the right to make changes to this Privacy Policy from time to time which will automatically reflect on the CMS Live Mobile Application. You may periodically visit the Privacy Policy page on the CMS Live Mobile Application to see the latest policies in force.

### Contact Us

If you have any queries about our Privacy Policy or feel that this company is not abiding by its posted Privacy Policy, please contact us at [contact@cms.com](mailto:contact@cms.com). Your privacy is our concern.